

## Travel & Expense Account Summary

**Employee Name**                      Therese DELGADILLO  
**Expense Dates**                      08/22/09-08/22/09  
**Report Name**                        9001--8-22-09 Hayward

**Request Total**    \$    110.70  
**Direct Charge Total**    -    0.00  
**Travel Advances**    -    0.00  
**Net Due Employee**    =    **110.70**

### Trip Totals

Trip/Expense Category	Trip Name	Total Amount
Regular Travel	8-22-09 Hayward	110.70

DATE	Sat Aug 22									TOTAL
Mileage, Personal Auto	106.70									106.70
Road Tolls	4.00									4.00
<b>TOTALS \$</b>	<b>110.70</b>									<b>110.70</b>